

## Stratford upon Avon Town Trust **SAMPLE** form to be used for proxy voting

### **USE YOUR VOTE! Ways to vote**

You may vote yourself in person at the AGM or you may use this form to appoint one proxy to attend and vote for you. Alternatively you may appoint the Chairman of the meeting as your proxy.

Your proxy need not be a Member of the Town Trust and he/she can speak on your behalf. You may direct your proxy how to vote but if you do not give instructions then he/she will be free to vote as they see fit on your behalf.

At the meeting votes will be cast as 'those in favour' and 'those against' only. A vote withheld is not a vote in law and does not count in the calculations for and against a resolution.

### **Your Instructions**

To make your proxy valid you need to complete and sign **either part A or B** below. Only forms returned no later than 48 hours before the start time of the meeting will be valid.

**A** If you want the Chair of the meeting to vote on your behalf then please complete and sign the following;

I \_\_\_\_\_ (print full name) hereby appoint the Chair of the meeting on \_\_\_\_\_ and any adjournment of that meeting as my proxy to attend and vote on my behalf

Your Signature \_\_\_\_\_

Date \_\_\_\_\_

Your Membership number \_\_\_\_\_

**B** Alternatively, if you do not want the Chairman to act as your proxy, then please write below the name and address of the person you want to act as your proxy

PRINT Name of Proxy \_\_\_\_\_

Address of Proxy \_\_\_\_\_

Your Signature \_\_\_\_\_

Date \_\_\_\_\_

Your Membership number \_\_\_\_\_

Please return your proxy instruction either by post to 14 Rother Street, Stratford-upon-Avon CV37 6LU or by email to [anita.applebee@stratfordtowntrust.co.uk](mailto:anita.applebee@stratfordtowntrust.co.uk) or by fax to 01789 207119.